



LOADING ZONE INFORMATION

OFFICE OF THE CITY CLERK LICENSE DIVISION
200 E. WELLS ST. ROOM 105, MILWAUKEE, WI 53202
(414) 286-2238 EMAIL: LICENSE@MILWAUKEE.GOV
<http://www.milwaukee.gov/license>

LICENSE PERIOD: December 1, 2006 to November 30, 2008

APPLICATION: Applications may be obtained by calling the Traffic Engineering Department at (414) 286-8677. Mail your completed application to the License Division, 200 E. Wells St., Room 105, Milwaukee, WI 53202.

FEE: \$195 for each 30 feet; \$50 Disabled Loading Zone. The fee **must be submitted with application**. Checks made payable to: City of Milwaukee.

METER REMOVAL FEE: An additional \$40 fee is required for each parking meter that is removed for your loading zone.

DISABLED LOADING ZONE APPLICATIONS:

- The name of the disabled person must be listed as the applicant, and all the information given shall be that of the disabled individual. If the applicant is unable to sign, the person signing the application must note their relationship to the applicant, i.e. mother, father, wife, etc.
- All disabled loading zone applications must be submitted with a statement from a physician or a chiropractor licensed to practice in the State of Wisconsin or a Christian Science Practitioner residing in the State of Wisconsin certifying any of the following:

○The individual is blind, meaning the individual has central visual acuity that does not exceed 20/200 in the better eye with correcting lenses or a visual field that subtends an angle no greater than 20 degrees.

○The individual is visually impaired, meaning the individual has a loss of vision that can reasonably be expected to lead to blindness or a loss of vision that represents a handicap to employment or other major life activities.

○The individual has a disability, such as but not limited to Alzheimer's disease, delayed mental development or brain injury, which compromises the individual's problem-solving or reasoning skills and which makes it necessary for the individual to receive assistance in moving safely between the individual's residence and any vehicle that transports the individual.

If the condition is temporary, the statement shall indicate the approximate date on which the disability will end.

NON-PROFIT LOADING ZONE APPLICATIONS:

Applications must include the tax-exempt number.

GRANTING OF LICENSES: Licenses are granted by the Common Council. Please allow 5-6 weeks for processing.

PLEASE NOTE: Sec. 101-23.7-2, Milwaukee Code of Ordinances, provides that loading and unloading zones are for the use of the general public and *are not restricted solely for the use of the permit holders or their patrons*. Loading and unloading zones are to be used for the purpose of, and *while actively engaged in, loading or unloading property or passengers*. *Loading zones are not considered parking spaces.*

REFUND OF LICENSE FEE: If an application is withdrawn or denied, you are eligible for a refund, providing it is requested no later than one year from the date of withdrawal or denial of the application. If a license is not issued, the refund must be requested no later than one year from the date of application. The refund for a disabled loading zone is \$25. The amount of refund for all other loading zone types will be minus \$50, to defray the city's cost of application processing.

DUPLICATE LICENSE FEE: The fee for a duplicate license is \$8. You must bring current photo identification.

ORDINANCES GOVERNING LOADING ZONES (CURB SPACE SPECIAL PRIVILEGE) ARE LOCATED IN S. 101-23.7 OF THE MILWAUKEE CODE AND MAY BE VIEWED ONLINE <http://www.milwaukee.gov/ordinances> or purchased from the Legislative Reference Bureau in City Hall, Room B-11.